

JOHNSON CREEK SCHOOL DISTRICT  
**Sites and Facilities Committee Meeting Minutes**  
**Tuesday, March 29, 2016**  
**New School Site (Hwy B, Maas Brothers Work Trailer)**  
**455 Aztalan Street, Johnson Creek**  
**5:00 p.m.**

Chair Duane Draeger called the meeting to Order.

Members present: Duane Draeger, Richard Wensch, Board President Rick Kaltenberg, Superintendent Michael Garvey, and Buildings and Grounds Director Dan Fischer

Members absent: Andrew Swanson

Also Present: Carol O'Neil

Dr. Garvey verified that the meeting was posted pursuant to § 19.84(1) Wis. Statutes

Motion by Wensch/Draeger to adopt the agenda as posted. Motion Carried.

The Committee discussed:

#### Site Map

District will contract with rKetek to compile a complete site map for final submission to the Village. This will include current project as well as placement for future buildings and athletic facilities. The District still owes the Village a photometric study and landscaping plan in addition to the complete site plan.

#### Sidewalk

**Wetland Delineation** will be done by Stantec for \$500. Other proposals from MSA (\$3,500) and Wetland and Waterways Consultants (\$2,100) were rejected.

**Site Design** proposals were reviewed from MSA (\$9,100) and rKetek (\$7,800). Dr. Garvey will look at additional options before selecting.

**Survey of Area** only one proposal was received prior to the meeting. Dr. Garvey will review all options before selecting.

Dr. Garvey will work with the designer and potential contractors on the permitting process.

## School Sign

The design can be submitted with the site plan. The advanced construction class will be doing the cement work on the sign project.

## Appraisal of Current Buildings

Motion by Wensch/Draeger to engage Lavenstein and Associates to complete an appraisal of the current school site. The cost will be \$5,900. Motion Carried.

## Athletic Fields

- Dr. Garvey presented the preliminary drawings of the placement of the fields.
- JSD is working on some revisions.
- The brick recognition area will be adjacent to the concession stand.
- The concession stand will be able to serve inside and outside (baseball/softball patrons) of the football stadium.

## Financing

The Committee discussed the finance proposal Dr. Garvey plans to present to the Board. He will ask the Board to set parameters for the borrowing approved in February to cover \$1M of the project's budget deficit.

Dr. Garvey also presented a proposal to borrow \$1M to begin the athletic fields project this spring. The Committee took no action. Dr. Garvey is preparing a list of athletic fields items with estimate costs for the Committee/Board to prioritize.

Motion by Wensch/Draeger to adjourn. Motion Carried.

Respectfully submitted,

Michael P. Garvey, Ph.D.  
Superintendent